

No. RSTV/Admn/43(4)/2018

Dated the 2nd July, 2018

**Tender Notice for Supply of
Blu Ray Discs (25 GB, Single layer) and DVCAM (3 Hrs duration) for RSTV**

Sealed Tenders are invited under two bid system viz. **Technical Bid** and **Financial Bid** from manufacturers/authorized distributors/dealers, hereinafter referred to as agency, for supply of following items for Rajya Sabha Television.

- i) **Part-A: Blu Ray Discs (25 GB, Single Layer) and**
- ii) **Part-B: DVCAM (3 Hrs duration) ;**

2. ELIGIBILITY CONDITIONS

- (i) The Agencies which have Permanent Account Number (PAN) under the Income Tax Act, 1961 and which have not been blacklisted by any government organisation/PSU in the past are eligible to apply. Copy of the PAN card should be enclosed with the technical bid.
- (ii) The agencies shall have supplied similar items to Govt /PSU/ TV Channels in the past two years. Details are also to be submitted along with Bid.

3. SUBMISSION OF BIDS

- 3.1 The agency should submit bids in two parts, one the **Technical Bid** in **Annexure I** and other the **Financial Bid** in **Annexure II**. Technical and Financial bids should be placed in two separate envelopes super scribed accordingly. Both these envelopes should be placed inside a large sealed cover super scribed as “**Tender Notice for Supply of Blu Ray Discs and DVCAM**”. The tender should be addressed to **Joint Director (Admn), Rajya Sabha Television, 3rd Floor, Talkatora Stadium Annexe Building, New Delhi – 110001**. It may be dropped in the drop-box latest **by 5.00 p.m. on or before dated 23rd July, 2018** at the above mentioned address or may be sent by courier/registered/speed post so as to reach RSTV **by 5.00 p.m. on or before dated 23rd July, 2018**.. Any bid received after the prescribed deadline will be rejected.
- 3.2 The bidders may quote for the items as specified in all the four parts viz. **Part-A and Part-B** of para-1 or in any one part. Evaluation of each part will be done separately.
- 3.3 Each page of the bid document should be properly numbered and signed by the agency/authorised representative. The agency should give cross reference of page numbers in the relevant column of technical bid. The agency should avoid submitting irrelevant documents.
- 3.4 Rates quoted, should be in Indian Rupees and should be valid for **180 days** from the date of opening of the financial bids.

4. OPENING OF BIDS

- 4.1 Technical Bids will be opened at **5:00 p.m. on dated 26th July, 2018 at RSTV office, Talkatora Stadium Annexe Building, New Delhi-110001** in the presence of the bidders/their representatives.
- 4.2 Financial Bids of such agencies who are declared eligible in Technical Bid will only be opened. Time and date of opening of the Financial Bids will be informed to the agencies who qualify the Technical Bid.

5. REJECTION OF BIDS

- 5.1 Canvassing by the agencies in any form, unsolicited letters and post tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.
- 5.2 Bids of the firms not fulfilling any or all of the conditions given in this notice are liable to be rejected.
- 5.3 Rajya Sabha Television reserves the right to cancel/reject any or all tenders without assigning any reason thereof.

6. EARNEST MONEY DEPOSIT (EMD)

The technical bid should be submitted with an earnest money deposit of **Rs.30,000/- (Rupees thirty thousand only)**. The EMD should be submitted in the form of a Demand Draft/Pay Order drawn in favour of “**Drawing & Disbursing Officer, Rajya Sabha Television**” payable at **New Delhi**. Tenders without EMD will be rejected. Bidders exempted under Rule 170 of GFR, 2017 need not submit EMD. EMDs of the unsuccessful bidders will be returned after the completion of the tender process. EMD of successful bidder(s) will be retained as security till 60 days after the completion of supply of the specified items. No interest shall be paid on the EMD. In case the successful bidder withdraws or if details furnished by any bidder in the bid are found to be incorrect or false during the tender process, his EMD will be forfeited.

7. TERMS AND CONDITIONS

- 7.1 The agency selected shall not sublet the deal to any other firm/agency. It shall, before supply of the specified items, get the sample of each item approved in writing from RSTV. The agency shall complete the supply of the items within two weeks from the date of placement of the purchase order.
- 7.2 The agency will be responsible to fulfil the guarantee/warranty as specified/offered by the OEM at site for the items supplied.

8. TERMS OF PAYMENT

The agency shall submit the bill on satisfactory completion of supply of the items along with the receipt obtained thereof from the Designated Officer(s) of RSTV. Payment will be released to the agency within 30 days from the date of submission of the bill(s) after **satisfactory completion of supply**.

9. INDEMNITY

The successful agency shall at all times indemnify RSTV/Rajya Sabha Secretariat towards any loss/damage caused or any claim raised against RSTV/Rajya Sabha Secretariat by any party/third party in relation to supply of the items.

10. ARBITRATION

All the disputes and differences arising out or in any way touching or concerning this tender shall be referred to the sole arbitrator appointed by the Secretary-General, Rajya Sabha. There will be no objection that the person so appointed is or was in the employment of the Rajya Sabha Secretariat and as an employee of the Rajya Sabha Secretariat had during the course of his duties expressed views on all or any of the matter of difference or dispute. The award of such arbitration shall be final and binding on both the parties. The arbitration proceedings shall be held in Delhi.

11. JURISDICTION

The Courts at New Delhi will have the sole and exclusive territorial jurisdiction over any dispute or difference in connection with this tender.

Joint Director (Admn)

**Tender Notice for Supply of
Blu Ray Discs and DVCAM**

TECHNICAL BID DOCUMENT

Sl. No.	Description
1	Name of the Tenderer Firm/Agency/Company:
2	Postal Address of the Tenderer Firm/Agency/Company:
3	Name of Proprietor/Partners/Directors of the firm/agency:
4	Registration and incorporation particulars of firm: (Pl. attach copies of the relevant documents/certificates)
5	Permanent Account Number from Income Tax Department (PAN/Income Tax Circle/TIN: (Pl. attach copies of the relevant documents/certificates)
6	Details of the Earnest Money Deposit: (a) Name of the Bank: (b) Demand Draft no: (c) Value of the Demand Draft: (d) Demand Draft drawn in favour of:
7	Technical specifications of the items required are given in columns (2) of the following tables. It may be indicated in columns (3) of the tables whether the agency will supply the items as per specifications.

A.

BLU RAY DISC

(1) Sl. No.	(2) Item Specifications	(3) Whether the items specified in column (2) will be supplied. Write Yes or No, as the case may be.
1	Item : Blu Ray Disc with jewel cover Capacity : 25 GB (Single layer) Brand : Moser Baer/Sony/Samsung/LG Quantity : 5500 (five thousand five hundred only)	

B.

DVCAM

(1) Sl. No.	(2) Item Specifications	(3) Whether the items specified in column (2) will be supplied. Write Yes or No, as the case may be.
1	Item : DVCAM Capacity : (3 hours duration) Brand : Sony/ Moserbear/Panasonic/Samsung etc. Quantity : 175 (One hundred seventy five only)	

Certificate

It is certified:

- i) That I/ we have gone through and understood the requirements given in the RSTV Tender Notice No. RSTV/Admn/43(4)2018 dated 2nd July, 2018 and rates have been quoted accordingly.**
- ii) That the terms and conditions given in the tender notice are acceptable to me/us.**
- iii) That the information furnished by me /us is true and correct.**
- iv) That the agency has not been blacklisted by any Government organization/department.**

Dated.....

Name & Address of the firm

Authorized Signature & Seal of the Firm

FINANCIAL BID DOCUMENT

Name of the Tendering Agency:

A. Rates for BLU RAY DISC

(1) SL No	(2) Item Description	(3) Rate in Rs. (Per unit) (excluding taxes)	(4) Qty	(5) Total Amount in Rs. (Col. 3) x (Col. 4)
1	Item : Blu Ray Disc with jewel cover Capacity : 25 GB(single layer) Brand : Moser Baer/Sony/Samsung/LG Quantity : 5500 (five thousand five hundred only)		5500	

B. Rates for DVCAM

(1) Sl. No.	(2) Item Description	(3) Rate in Rs. (Per unit) (excluding taxes)	(4) Qty	(5) Total Amount in Rs. (Col. 3) x (Col. 4)
1	Item : DVCAM Capacity : (3 hours duration) Brand : Sony/ Moserbear/Panasonic/Samsung etc Quantity : 175 (One hundred seventy five only)		175	

It is undertaken that:

- i) The above rates are excluding applicable taxes.
- ii) The above quoted rates shall remain valid for 180 days from the date of opening of the financial bid.

Dated.....

Name & Address of the firm

Authorized Signature & Seal of the Firm