

**Sansad Television**  
**3<sup>rd</sup> Floor Talkatora Stadium Annexe Building**  
**New Delhi-110001**

No. SANSAD/Eqpt. & Tech/6(vi)/2021

9<sup>th</sup> July, 2021

**TENDER NOTICE FOR SUPPLY OF MINI JIMMY JIB WITH ACCESSORIES**  
**FOR SANSAD TELEVISION**

Sealed tenders are invited under two bid system viz. **Technical Bid and Financial Bid** from manufacturers/ authorized distributors/dealers, hereinafter referred to as agency for supply of Mini Jimmy Jib with accessories for Sansad Television as per **Annexure I**.

**2. ELIGIBILITY CONDITIONS**

- (a) The Agency should have **Permanent Account Number (PAN)** under the Income Tax Act, 1961. A copy of the PAN card should be enclosed with the technical bid.
- (b) The Agency should have an annual turnover of Rs. (50) Fifty lakh or above during each of the financial years 2017-18, 2018-19 and 2019-20. **Attested copies of Income Tax Returns and Balance Sheets for these financial years should be enclosed with the technical bid.**
- (c) The agency should have successfully supplied similar items to at least one TV Channel/Production House/Organization during the last two financial years. Documentary proof in this regard along with completion certificate may be given with the technical bid.
- (d) If the Agency is a consortium, a copy of MOU between the partners should be submitted with the technical bid.
- (e) The Agency should have a Letter of Authorization from Original Equipment Manufacturer (OEM) to quote against the tender and for providing after- sales support. A copy of the Letter of Authorisation should be enclosed with technical bid.
- (f) The Agency should not have been blacklisted by any government organization/PSU in the past. **A certificate to this effect should be enclosed with the technical bid.**

**3. The agency should keep the following points in view while submitting its bid:**

- 3.1. Items supplied should be of standard make and model. The model of the equipment should not be nearing obsolescence.
- 3.2. The agency shall provide comprehensive after-sales services in India such as repairs, maintenance, supply of spare parts etc. and should be able to provide such services at short notice, irrespective of the presence of its after-sales service centres in India, at least for a period of five years.

Contd..2/-

- 3.3. Software applications/firmware supplied should be of the latest version. Upgrades to the same shall be provided during the warranty period without any financial implications.
- 3.4. Agency shall quote only for the intended product and shall not quote for an alternate product.
- 3.5. The Agency shall impart hands-on training to the professionals of Sansad TV.

#### 4. **GENERAL CONDITIONS**

- 4.1 The successful bidder will ensure that the items mentioned in **Annexure I (Technical Specifications)** of this tender document are supplied within 1 week from the date of issue of the purchase order to the full satisfaction of Sansad TV.
- 4.2 The equipment should be securely packed to withstand transportation and delivered in perfect condition.
- 4.3 The equipment shall be under warranty for a period of 12 months from the date of commissioning of the equipment or standard warranty/ guarantees provided by the OEM, whichever is for more periods.
- 4.4 The agency shall quote separately for an extended warranty for three years after expiry of the initial warranty period in Financial Bid (**Annexure-II**).
- 4.5. The Agency will supply two printed copies of the Technical Manual/Operating Manual with each equipment. One set of test certificate of each equipment will be required to be enclosed with the shipment.
- 4.6 Only reputed industry-tested equipment and solutions with reliability will be accepted.
- 4.7 All the equipment should meet regulatory compliance, safety requirements and environmental clearances.

#### 5. **SUBMISSION OF BIDS**

- 5.1 The Agency should submit its bid in two parts, in separate covers, one containing the **Technical Bid** and the other the **Financial Bid**, superscribed accordingly. The sealed Technical and Financial bids should be placed inside a large sealed cover superscribing **“Tender for Supply of Mini Jimmy Jib with accessories for SANSAD TV”**. The tender should be addressed to Director (Sansad TV), Sansad Television, 3<sup>rd</sup> floor, Talkatora Stadium Annexe Building, New Delhi-110001 and may be dropped in the drop box by **5:00 p.m. on or before 30 July, 2021** or may be sent by courier/registered/speed post so as to reach Sansad TV by **5:00 p.m. on 30 July, 2021**.
- 5.2 The **Technical Bid** should be given in proforma attached as **Annexure I**.
- 5.3 **Financial Bid** should be given in the proforma attached as **Annexure-II**. Rate quoted should include delivery of equipment on site.
- 5.4 There should not be over-writing or correction or cutting in the bids and each page of the Technical bid as well as Financial bid should be signed by an authorized representative of the Agency.

- 5.5 Firm rates/charges should be quoted in Indian Rupees both in figures and words and should be valid for **180 days** from the date of opening of the bids. Rates and charges should be inclusive of GST and any other incidental charges.

6. **PRE-BID MEETING**

A pre-bid meeting will be held at 4 p.m. on 15 July, 2021 in the office of Sansad TV, Talkatora Stadium Annexe Building, New Delhi-110001 where the intending bidders may seek any clarifications and visit Sansad TV office to have first-hand information about the requirements of Sansad TV. The intending bidders are requested to make it convenient to attend the pre-bid meeting so that there may not be any communication gap and they are aware of the requirements of Sansad TV.

7. **OPENING OF BIDS**

Technical Bids will be opened at 3:00 p.m. on 02 August, 2021 at Sansad TV office, Talkatora Stadium Annexure Building, New Delhi 110001 in the presence of the bidders or representatives thereof, if any. Financial Bids of only such bidders will be opened who are found eligible in Technical Bid. Time and date of opening of the Financial Bids will be informed to the Agencies which are found eligible in the Technical Bid.

8. **TERMS OF PAYMENT**

The agency shall submit the bill on satisfactory completion of supply and testing of equipment along with satisfactory certificate obtained from Technical Department of Sansad TV. Payment will be released to the agency within 30 days from the date of submission of the bill(s).

9. **REJECTION OF BIDS**

Canvassing by the bidders in any form, unsolicited letters and post tender correction may invoke summary rejection. Conditional tenders will be rejected. Sansad TV reserves the right to reject any or all of the bids without assigning any reason therefor.

10. **PENALTY CLAUSE**

Time is the essence of the project and the agency should stick to the prescribed time schedule. In case of late delivery, installation, testing or commissioning of the equipment the agency shall be liable to pay penalty @ 0.5% of the order value per week of delay or part thereof, up to a maximum amount of 5% of order value, after which the order is liable to be cancelled.

11. **INDEMNITY**

The successful bidder shall at all times indemnify Sansad TV towards any loss/damage caused or any claim raised against Sansad TV by any party/third party consequent to this contract. The successful bidder shall be liable, in accordance with the Indian Laws and Regulations for any accident or damage incurred or claims raised against Sansad TV during the period of delivery, installation, testing and commissioning of the equipment. The successful bidder shall also provide all insurance, including third-party insurance as may be necessary to cover the risk. No extra payment would be made to the successful bidder on this account.

12. **ARBITRATION**

All the disputes and differences arising out or in any way touching or concerning the bid shall be referred to the sole arbitrator appointed by the Sansad TV. The award of such arbitration shall be final and binding on the parties. The arbitration proceedings shall be held at New Delhi.

13. **JURISDICTION**

The Courts at New Delhi will have the sole and exclusive territorial jurisdiction over any dispute or difference in connection with this tender.

**Director (Sansad TV)**

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**TECHNICAL BID DOCUMENT**

<b>Sl. No.</b>	<b>Description</b>
1.	Name of the Tender Firm/Agency/Company :
2.	Postal Address of the Tenderer Firm/Agency/Company:
3.	Details of the contact person of the Tendering Firm/Agency/Company:  (a) Name of the Authorized Person:  (b) Tele. No. with STD (O) (FAX) :  (c) Mobile No :  (d) E-mail :  (e) Website :
4.	Name of Proprietor/Partners/Directors of the firm/agency:
5.	Registration and incorporation particulars of firm : (Please attach copies of the relevant documents/certificates)
6.	GST registration details : (Please attach copies of the relevant documents/certificates)
7.	Permanent Account Number from Income Tax Department (PAN/Income Tax Circle/TIN) : (Please attach copies of the relevant documents/certificates)
8.	Annual Turnover of the agency : (please attach certified copies of Income Tax Returns, Profit and Loss A/C and Balance Sheets for the relevant period) <b><u>Financial Year</u></b> <b><u>Turnover</u></b>  (a) 2017-18 Rs.-----  (b) 2018-19 Rs.-----  (c) 2019-20 Rs.....

9.	Details of supply of similar products to TV Channel/Production House/Organization during the last two financial years :				
	Sl. No.	Name & Address	The period during which the equipment was supplied	Value of equipment supplied in Rupees	Remarks, If any
			2019-2020		
			2020-2021		
10	Technical specifications of the item required are given in column (2) of the following table. It may be specifically indicated in column (3) of the table whether the agency will undertake to supply the item as per specifications to Sansad Television.				
(1) Sl. No	(2) Technical Specifications			(3) Whether the item specified in column (2) will be supplied for Sansad TV Write Yes or No, as the case may be	
1.	Mini Jimmy Jib with accessories				
	Technical Specifications:				
	MAX PAY LOAD		10 kg / 22 lbs		
	OVERALL LENGTH		4,861mm / 15'11"		
	MAX LENS OPTICAL HEIGHT		3,929mm / 12'10"		
	HEAD PAN /TILT RANGE		Pan Angle $\pm 120^\circ$ , Tilt Upward $60^\circ$ , Tilt Downward $90^\circ$		
	POWER CONSUMPTION		DC 24V $\pm 10\%$ less than 95W AC100-240V $\pm 10\%$ less than 95W		
	WEIGHT		TK-53L: 100kg/220.5lbs		
DOLLY		Compatible with above mentioned Jib			

### Certificate

**It is certified :**

- (i) That I/we have gone through and understood the requirements given in the Tender Notice No. No. SANSAD/Eqpt. & Tech/6(vi)/2021 dated 09 July, 2021 and rates have been quoted accordingly.
- (ii) That the terms and conditions given in the tender notice are acceptable to me/us.
- (iii) That the information furnished by me/us is true and correct.
- (iv) That the agency has not been blacklisted by any Government organization/department.

**Dated:----- July, 2021**

**Name and Address of the firm  
Signature of the Authorised Signatory & Seal of the firm.**

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**FINANCIAL BID DOCUMENT**

(1) Sl. No	(2) Item Description	(3) Rate in Rs. (per unit) (excluding GST)	(4) Qty	(5) Total amount in Rs. (Col. 3 x Col. 4)
1.	<b>Mini Jimmy Jib with accessories</b> <b>Specifications:</b>		<b>01</b>	
	MAX PAY LOAD	10 kg/22 lbs		
	OVERALL LENGTH	4,861 mm / 15'11"		
	MAX LENS OPTICAL HEIGHT	3,929 mm / 12'10"		
	HEAD PAN /TILT RANGE	Pan Angle $\pm 120^\circ$ , Tilt Upward $60^\circ$ , Tilt Downward $90^\circ$		
	POWER CONSUMPTION	DC 24V $\pm 10\%$ less than 95W AC100- 240V $\pm 10\%$ less than 95W		
	WEIGHT	TK-53L: 100kg/220.5lbs		
	DOLLY	Compatible with above mentioned Jib		
<b>Total</b>				
2.	Cost of extended warranty after the expiry of the standard warranty period		<b>03 years</b>	
<b>Grand Total</b>				

**It is undertaken that :**

- (i) The above rates are including applicable taxes.
- (ii) The above-quoted rates shall remain valid for 180 days from the date of opening of the financial bid.

Dated: -----

Name and Address of the firm

**Signature of the Authorised Signatory and Seal of the Firm**